

HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA – 134151
 Website www.hssc.gov.in

Advt. No. 15/2019

Date of publication: : 07.09.2019
 Opening date for submission of online applications: : 20.09.2019
 Closing date for submission of online applications: : 09.10.2019
 Closing date for deposit of fee: : 12.10.2019
 Corrigendum dated : 21.01.2020
 Re-Opening date for submission of online applications: : 27.01.2020
 Last date for submission of application form : 03.02.2020
 Last date for deposit of fees : 06.02.2020

Scrutiny form instruction for the post of Welfare Organiser for Rajya Sanik Board against Advt. No. 15/2019, Cat. No. 16.

READ ALL INSTRUCTIONS CAREFULLY (UPLOAD ORIGINAL DOCUMENTS ONLY)

ENTER THE FOLLOWING (As displayed in the downloaded Application Form) :

- 1) Upload Page no. 1 (Mandatory) & Page No 2 of the application form downloaded at the time of applying.
- 2) Roll No., Name of candidate, Father's Name, Category Claimed, Mobile Number & E-Mail ID
- 3) Upload supporting document for Category / Caste, Date of Issue, Issuing Authority and Document Serial No.
- 4) Enter the following details online, with respective supporting document:-

Sr. No.	Particulars	Documents/certificate uploaded				
1.	Matriculate or equivalent or higher qualifications or holder of 1st class education in the Army or an equivalent certificate from the Navy or Air Force.	Yes/No	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>	
2.	<u>An ex-Junior Commissioned officer or an Officer of equivalent rank in the Indian Navy or Indian Air Force.</u>	Yes/No	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>	
3.	Hindi/Sanskrit as one of the subject in Matriculation or Higher.	Yes/No	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>	
4.	Age- 25-52 Years	Yes/No	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>	
5.	If age relaxation claimed (Relaxation in upper age limit is to be given as per Haryana Govt. instructions). Relaxation in Age: i) Upper age limit is relaxable upto 5 years in the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B) as per Haryana Govt. instructions. ii) In the case of PwD General Candidates, the upper age limit is relaxable by 10 years (15 years for SCs/BCs) as per Haryana Government instructions No. 22/10/2013-1GS-III, dated 15.07.2014. iii) For Ex-servicemen Candidates, relaxation up to continuous Military service added by three years is permissible. iv) The upper age limit in respect of widow, legally separated woman, divorcee, deserted woman and unmarried woman will be upto 47 years as per Government instructions. v) Relaxation in maximum age to the persons who have already worked or are presently working on adhoc/contract/work-charged/daily wages/under outsourcing policy in any department/Board/Corporation of Haryana Government to make them eligible to compete for regular recruitment. This relaxation in maximum age will be admissible equal to the period he has worked on adhoc/contract/work-charged/daily wages/under outsourcing policy excluding the period of break, if any, for appointment to a post on regular basis. It is clarified here that once a person is selected for regular appointment availing benefit of relaxation in age, he/she will not be entitled to avail such benefit again for subsequent appointment to any post (Vide Instructions No. 6/36/2019-1GS-I, dated 3rd July 2019, Haryana Government).	Yes/No	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>	
6.	Domicile of Haryana	Yes/No	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>	
7.	Higher Qualification	Yes/No	Qualification Name	Date of issue	Issuing Authority	Document Sl. No.
			MARKS	Max.=	Obt.=	%.=
8.	Experience	Yes/No	Worked as (Mention Post)	Issuing Authority (Use comma "," to separate multiple Experiences)		
			Document Serial No.	Total Years of Experience, till 03/02/2020. (Experience after Last application date is not valid)		
Experience: One-half (=0.5) mark for each year or part thereof exceeding six month of experience, out of a maximum of 16 years, on the same or a higher post in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana. No marks will be awarded for any period less than six months. (Experience certificate should be signed by competent issuing authority with number and seal of office).						

Socio-economic criteria & Experience					
Particulars		Documents/certificate uploaded			
9.	a) Is applicant or any person amongst the applicant's family viz father, mother, spouse, brother and Son is, was or has been a regular employee in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana or any other State Government or Government of India.	Yes/No	<u>Specify Category</u>		
	b) If the applicant is, (i) A Widow; or (ii) The first or the second child and his father had died before attaining the age of 42 years; or (iii) The first or the second child and his father had died before the applicant had attained the age of 15 years. (Certificate issued by Tehsildar)	Yes/No (Select category, if applicable)	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>
	c) If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana which is neither a Scheduled Caste nor a Backward Class. (Certificate issued by Tehsildar)	Yes/No (Select category, if applicable)	<u>Date of issuing</u>	<u>Issuing authority</u>	<u>Document Serial No.</u>

5) Upload Signature

(Please upload image of signature by black ball point pen on white paper of size not more than 50kb)

6) Upload Photograph

(Please upload recent image of passport size photograph with White or Blue background. Hair should be tied back and ears should be visible.)

OTHER INSTRUCTIONS

- Only **JPEG (*.jpg; *.jpeg; *.jpe; *.jfif)** Formats of document images are acceptable. Please use Microsoft Paint or any other software / application to convert any other format to JPG.
- Maximum permissible size of document is **500kb**. Please use the following link or any other software / application to convert **PDF TO JPG** without effecting illegibility before uploading.

<https://pdfresizer.com/convert>
- If "date of issue" for some document is not available, please leave the field blank. No need to enter any date.
- If "serial number" for some documents is not available, please type "Not mentioned" inside the respective field.
- Verify submitted data before confirming. To edit, click on "UPDATE". Once clicked on "CONFIRM", data entered shall be considered final and non-editable.
- On display of confirmation page after final submitting, download PDF for your filled form and take printout of the same.
- Uploading Forged document or False / Wrong data might cause rejection of application along-with penalties as per law.

ALL THE BEST